

MINUTES
POINTE COUPEE PARISH POLICE JURY
September 26, 2017

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, September 26, 2017, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

Vice President Olinde called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Charles Watkins, Cornell Dukes, Stephen Smith, Kyle Olinde, Glenn Cline, Edward Bazile and Anthony Hurst. Arrived after roll call: Mr. Justin Cox and Mrs. Melanie Bueche.
ABSENT: Messrs. Gordon Taylor and Kurt Jarreau.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Hurst and seconded by Mr. Bazile:

RESOLVED, That the minutes of September 12, 2017 meeting be adopted as presented and published in the official journal.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND THE TERRITORIAL BOUNDARIES OF PC WATERWORKS DISTRICT NO. 2

Attorney Mike Parks reported on an introduction of a proposed ordinance to amend the applicable portion of Section 24-2 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana to amend the territorial boundaries of Pointe Coupee Parish Waterworks District No. 2. He reported the district is extending the boundaries to add areas located on the western and eastern sides of LA Highway 978 (Bigman Lane) north of the present territorial boundaries of said district.

Motion by Mr. Smith and seconded by Mr. Hurst:

**NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a proposed ordinance to amend the applicable portion of Section 24-2 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana, relative to the territorial boundaries of Waterworks District No. 2 of the Parish of Pointe Coupee, Louisiana to add areas located on the western and eastern sides of LA Highway 978 (Bigman Lane) north of the present territorial boundaries of said district, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, November 14, 2017 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Dukes, Smith, Olinde, Cox, Bazile, Hurst and Mrs. Bueche.
NAYS: None.
ABSTAIN: Mr. Cline.
ABSENT: Messrs. Taylor and Jarreau.
On a vote of 9-1-2, the motion carried.

AMEND AGENDA

Juror Cox commented on amending the agenda to discuss the results of a meeting he and President Bueche attended today with Attorney R. Gray Sexton (representing the Jury), Assistant District Attorney John Wayne Jewell, Parish Engineer Kevin Gravois and Coastal Bridge Company Project Manager Pat Talley. He reported they will present recommendations to the Jury to resolve the problems with the raveling roads in the parish.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That the agenda be amended for inclusion of the following:

- Road Rehabilitation Program.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Bazile, Hurst, Langlois, Watkins, Dukes, Smith, Olinde and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Jarreau and Taylor.

On a vote of -10-0-2, the motion carried.

ROAD REHABILITATION PROGRAM

Attorney Sexton, along with Parish Engineer Gravois and Mr. Talley, reported on a series of meetings held to discuss the problems with the raveling roads in the parish. He presented the following outline of recommendations for approval of the Jury:

- Coastal Bridge will be paid \$150,000 from the remaining \$1,200,000 held by the Jury to remobilize.
- Engage a qualified inspector. Under the supervision of the inspector, Coastal will completely repair & remediate the roads in accordance with the original construction standards. The repairs and remediation will be a combination of milling down those areas that are incompetent with a hot mix overlay and some instances infrared, and overlay the entire surface with a seal master coating.
- Coastal will be paid weekly as they complete the work on a road by road basis as inspected and certified by the inspector as being in accordance with the agreement.
- At the conclusion of the project, Coastal will provide the Jury with an additional two-year warranty bonded by Coastal's surety giving the Jury a total three-year warranty to insure there are no problems with the additional work performed by Coastal.
- If additional base areas need repairing and become deteriorated, the Jury will pay Coastal for the work they are authorized & directed to perform on the base.
- Once the project is substantially complete, the shoulders will be applied, a Certificate of Substantial Completion will be issued and the contract balance will be paid to Coastal.

In response to Engineer Gravois, Mr. Talley stated the work should be completed in 20 working days, contingent upon the weather.

President Bueche commented on moving forward and agreeing to the recommendations outlined above that is beneficial to both parties. She thanked everyone for their hard work to resolve this matter.

After further discussion, the following resolution was offered:

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That the recommendations outlined by Attorney Gray Sexton for the Road Rehabilitation Program to resolve the problems of the raveling roads be accepted.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND & REENACT CHAPTER 2 OF THE CODE OF ORDINANCES OF THE PARISH OF POINTE COUPEE, LOUISIANA RELATIVE TO THE REVIEW OF VOTING PRECINCTS WITH LESS THAN 300 ACTIVE VOTERS

Mr. Mike Hefner of Geographic Planning & Demographic Services, LLC presented and reviewed an introduction of a proposed ordinance to reenact Chapter 2, Article II of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana relative to the review of voting precincts with less than 300 active voters that have been identified by the Secretary of State. He reported the precincts with fewer than 300 active voters were submitted to the Secretary of State as qualifying for an exemption under the provisions of LRS 18:532B(4)(a), that will result in no changes in the precincts and polling places.

Motion by Mr. Langlois and seconded by Mr. Smith:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a proposed ordinance to reenact Chapter 2, Article II of the Parish Code of Ordinances relative to the review of voting precincts with less than 300 active voters, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, November 14, 2017 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

UPDATE FROM THE CHAMBER OF COMMERCE

President Arthur Ewing and Economic Development Director Les Cantrell of the Greater Pointe Coupee Chamber of Commerce gave an update and detailed reports on property and sales taxes in the parish.

A RESOLUTION CANCELING AN ELECTION CALLED BY A RESOLUTION ADOPTED ON JULY 25, 2017, TO AUTHORIZE THE RENEWAL OF A SPECIAL TAX IN THE PARISH OF POINTE COUPEE, STATE OF LOUISIANA

Juror Cox requested approval of the Jury to postpone an election on November 18, 2017 called by a resolution adopted by the Jury on July 25, 2017, authorizing the renewal of a special tax in the parish for the Pointe Coupee Parish Library. He gave a detailed explanation why the election should be canceled because the tax does not expire until December 2020, historically taxing districts renew their millages one (1) year prior to their expiration date, and this election is three (3) years in advance. He stated by postponing the election it would give the new parish council in 2019 an opportunity to review and develop a plan for all millages. He commented on hosting a summit of all the taxing districts to discuss and develop a plan to address the millage taxes in the parish as a whole in the future.

Juror Hurst, a member of the library board, reported on the vital role the library plays in the parish. He reported that the library is asking for a renewal of their tax so they can move forward with their short and long term plans that are in place, such as construction of a new library in Livonia and improvements to the other libraries. He stated they want to move forward early because of the bond issuance and would be at a better advantage to do 12 years instead of 10.

Library Director Melissa Hymel gave an explanation for placing the tax renewal on the ballot for approval this year. She reported on the construction of the new library in Livonia at \$3 million dollars, and the replacement of the roof in New Roads at \$249,500. She reported it will not cost the library anything to have the election in November. She stated by having the election this year will allow them to go before the bond commission and have a 10-year package, plus what's remaining this year that will give them a longer term at a lower interest rate to complete their capital projects. She reported if they wait until 2019 they will strictly be on the 10-year millage as oppose to

12 years. She concluded they are just trying to make the most efficient use of their monies.

Vice President Olinde commented on the importance the library is to the parish and commended the director for a great job she is doing. He stated the expansion of the library in Livonia will be beneficial to the children and people in the area. He has no problem with moving forward with the election that they approved in July.

Juror Dukes thanked the director for what she is doing with the libraries and being proactive in her actions to protect the youth in the community. He reported on the need to do everything to attract families with kids to go and participation in the libraries. He stated the tax is just a renewal and he is in favor of proceeding with the election this year.

Juror Smith stated that he supports the library, but is in favor of postponing the election until 2019 to further evaluate the millages in all taxing districts.

Secretary Martin reported the next Jury meeting is October 10, 2017, and if the Jury decides to cancel the election this year; a resolution will have to be submitted to the Secretary of State by October 16, 2017.

After further discussion, the following resolution was offered:

Motion by Mr. Watkins and seconded by Mr. Langlois:

RESOLVED, That the Police Jury postpone action on canceling an election on November 18, 2017 for the renewal of a millage tax for the library until their next meeting.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Dukes, Smith, Olinde, Cox, Cline and Mrs. Bueche.

NAYS: Messrs. Bazile and Hurst.

ABSENT: Messrs. Taylor and Jarreau.

On a vote of 8-2-2, the motion carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS & SUPERVISORS):

Animal Control Officer

Troy LeCoq presented a report on animal control. He reported Messrs. Jeremy Houston and Wyatt Benton will be responsible for large animal pick up in the parish.

Building Maintenance Supervisor

Joe Zaback reported on the maintenance of buildings. He reported a new roof has been placed on the Courthouse Annex Building #2.

Certified Building Official

Tommy Leonard presented a report on the residential and commercial permits issued in the parish. He reported the first bulkhead permit was issued on False River.

Multi-Use Center Director

Weldon Jewell presented a report on activities scheduled in October at the Multi-Use Center.

Parish Treasurer

Becky Mayeux presented a report on finances ending September 26, 2017, and other matters related to finances. She reported a Finance Committee meeting is scheduled for October 19, 2017 at 5:00 p.m.

Public Utilities Supervisor

Terry Pascalin presented a Public Utilities Maintenance Report. He reported the gas main extension on Bigman Lane has been completed.

Public Utilities Billing and Collections Supervisor

Beverly Francois presented August Utilities Billing & Collections and Daily Cash Reports.

Public Works Director

James David presented a Work Order Report on drainage and roads in the parish. He reported both dozers and the culvert cleaner machine are broken and awaiting repairs.

Recreation Director

In the absence of Sal Genusa, a Recreation Report was presented.

Sales Tax Director

Ronell Roubique presented a Sales Tax Collections and Delinquent Taxpayers Reports.

INTRODUCTION OF AN ORDINANCE TO AMEND AND REENACT CHAPTER 19, ARTICLE I, SECTION 19-2 OF THE CODE OF ORDINANCES OF THE PARISH OF POINTE COUPEE, LOUISIANA REGARDING THE BRIDGE REPLACEMENT & REHABILITATION PROGRAM TO INCLUDE WEIGHT LIMITS

Engineer Gravois commented on an introduction of a proposed ordinance regarding the Bridge Replacement and Rehabilitation Program to include weight limit.

Motion by Mr. Olinde and seconded by Mr. Smith:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a proposed ordinance to amend and reenact Chapter 19, Article I, Section 19-2 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana regarding the Bridge Replacement and Rehabilitation Program to include weight limits and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, October 10, 2017 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

UPDATE ON FALSE RIVER

Vice President Olinde reported the water level on False River is 12.2 ft., and the drawdown is almost complete.

RESOLUTIONS:

APPROVE INVOICES & CERTIFICATE OF SUBSTANTIAL COMPLETION FROM BIHM CONSTRUCTION COMPANY & PEC FOR LA HIGHWAY 978 GAS MAIN EXTENSION AT OSCAR

Motion by Mr. Cline and seconded by Mr. Watkins:

RESOLVED, That invoices (Pay Estimate No. 1) in the amount of \$21,991.05 submitted by Bihm Construction Company and \$3,011.53 submitted by Professional Engineering Consultants Corporation for the LA Highway 978 Gas Main Extension Project be approved for payment; and be it

RESOLVED further, That a Certificate of Substantial Completion submitted by Bihm Construction Company for the LA Highway 978 Gas Main Extension Project be accepted, and Mrs. Melanie L. Bueche be authorized to sign the certificate.

Unanimously carried.

REAPPOINT A MEMBER TO THE CAPITAL AREA GROUND WATER CONSERVATION DISTRICT

Motion by Mr. Olinde and seconded by Mr. Watkins:

RESOLVED, That Mr. Jens Rummler be reappointed to serve as a member of the Board of Commissioners of Capital Area Ground Water Conservation District.

Unanimously carried.

APPROVE A RESOLUTION OF SUPPORT FOR PARISH PRESIDENT RILEY L. BERTHELOT, JR. FOR RE-ELECTION AS REGION III EXECUTIVE BOARD MEMBER OF THE POLICE JURY ASSOCIATION OF LOUISIANA

Motion by Mr. Dukes and seconded by Mr. Cox:

A resolution of support for Mr. Riley L. Berthelot, Jr. currently seeking nomination to continue serving on the Police Jury Association of Louisiana Region III Executive Board

WHEREAS, Mr. Riley L. Berthelot, Jr. is currently serving in his 12th year as West Baton Rouge Parish President and was recently unopposed in his bid for a 4th consecutive term since 2004; and

WHEREAS, Mr. Berthelot, a long standing delegate to the Police Jury Association has been a member of the Highway Committee since 2005 and was Region III President for 2011-2012, and seeks nomination to serve on the Region III Executive Board; and

WHEREAS, Mr. Berthelot has over 27 years of experience as an elected official with a broad range of experience not only through his duties as Parish President, but formerly as a successful businessman; and

WHEREAS, Mr. Berthelot's wide range of knowledge gained during this time and his excellent working relationships with his colleagues on a local, state and national level makes him an ideal candidate for this position: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby wholeheartedly and unanimously support and endorse Mr. Riley L. Berthelot, Jr. as a candidate for the Police Jury Association of Louisiana Region III Executive Board at the upcoming Region III Meeting on September 28, 2017.

Unanimously carried.

APPROVAL TO PLACE SPEED BUMPS ON ST. ANTHONY STREET AT NEW ROADS

Motion by Mr. Bazile and seconded by Mr. Dukes:

RESOLVED, That upon the result of a signed petition, that speed bumps be placed on St. Anthony Street at New Roads.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN THE 5TH AMENDED COOPERATIVE ENDEAVOR AGREEMENT WITH THE OFFICE OF FACILITY PLANNING FOR FALSE RIVER ECOSYSTEM RESTORATION PROJECT

Motion by Mr. Smith and seconded by Mr. Olinde:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a 5th Amended Cooperative Endeavor Agreement with the LA Division of Administration, Office of Facility Planning for the reallocation of funds for False River Ecosystem Restoration Project.

Unanimously carried.

APPROVAL TO PURCHASE THREE (3) MAGNOLIA TREES DAMAGED ON THE PROPERTY OF MIKE LESIEGNE AT VENTRESS

Motion by Mr. Olinde and seconded by Mr. Dukes:

RESOLVED, That Three (3) Magnolia trees be purchased at a cost of \$900 to replace trees damaged by the Jury on the property of Mr. Mike Lesiegne at Ventress.

Unanimously carried.

CONSIDER AND TAKE ACTION ON COMMITTEE RECOMMENDATIONS:

PLANNING

Juror Olinde reported on a Planning Commission meeting held September 21, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendation/resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Watkins:

RESOLVED, That upon recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a map showing the survey & division of Tract D-2 into Lots D-2-A, D-2-B and D-2-C located off of Dickinson Road in Section 91, T9S & R5E at Lakeland for BCM Builders, LLC be approved, pending a variance clause be placed on the plat for the frontage being less than the required 125' for Lots D-2-A, D-2-B and D-2-C; and be it

RESOLVED further, That a clause be placed on the plat to reflect for affordable housing the size of the house to be built on all three (3) lots must be the same or similar to drawing BB-1300, drawn by House Plan Zone, LLC; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plat for BCM Builders, LLC.

Unanimously carried.

PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held September 21, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendation/resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That Mr. Nathaniel Thomas be employed as a Laborer, Pay Grade 201, Step I at an annual salary of \$20,808.

Unanimously carried.

ECONOMIC DEVELOPMENT

There were no recommendations presented.

Motion by Mr. Langlois and seconded by Mr. Watkins, the meeting adjourned at 7:17 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President

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