

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**February 27, 2018**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, February 27, 2018, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Olinde asked that former Police Juror Clement Guidroz, and Mr. Michael Patin, cousin of Secretary Gerrie Martin, who passed away, be remembered in prayer. He asked that the victims of the high school shooting in Parkland, Florida be remembered in prayer.

President Olinde called the meeting to order and directed Secretary Gerrie Martin to call the roll:

**PRESENT:** Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Cornell Dukes, Stephen Smith, J. A. Bueche, Justin Cox, Glenn Cline, Edward Bazile, Kurt Jarreau and Kyle Olinde. Arrived after roll call: Mr. Anthony Hurst.

**ABSENT:** None.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Bazile and seconded by Mr. Taylor:

**RESOLVED**, That the minutes of January 23, 2018 meeting be adopted as presented and published in the official journal.

Unanimously carried.

EMPLOYEES RETIREMENT ACKNOWLEDGEMENT

Juror Smith announced the retirement and a plaque that was presented to employee Beverly Francois for 29 years of dedicated service as an employee of the Jury.

Juror Dukes announced the retirement and a plaque that was presented to employee Walter Hutchinson, Jr. for 20 years of dedicated service as an employee of the Jury.

Juror Cline announced the retirement and a plaque that was presented to employee Andrew St. Andrew for 12 ½ years of dedicated service as an employee of the Jury.

The Jury congratulated all employees on their retirements.

EMPLOYEE ANNIVERSARY AWARDS (CONNIE JARREAU & WALTER HUTCHINSON, JR.)

Juror Dukes announced an employee anniversary service award that was presented to employee Walter Hutchinson, Jr. for 20 years of dedicated service. The service award for employee Connie Jarreau will be presented next month.

ANNOUNCE CANDIDACY FOR 18<sup>TH</sup> JUDICIAL DISTRICT JUDGE IN DIVISION "B"

Attorney Kevin L. "Celestin" James announced her candidacy for District Judge in Division B and asked the Jurors for their support.

DISCUSSION & CONSIDERATION OF ADJUDICATED PROPERTIES

Assistant District Attorney John Wayne Jewell reported on the adjudicated properties acquired by the parish, and procedures for selling the properties. He requested approval of the Jury to retain the services of Attorney Jonathan Gaspard of The Gaspard Law Firm to assist the Jury with the sale of the adjudicated properties.

Motion by Mr. Dukes and seconded by Mr. Hurst:

RESOLVED, That the Police Jury retain the services of Attorney Jonathan Gaspard of The Gaspard Law Firm as special counsel relative to the sale of properties adjudicated to the parish; and be it

RESOLVED further, That Mr. Kyle Olinde be authorized to sign an engagement letter with The Gaspard Law Firm as special counsel.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND ARTICLE III OF CHAPTER 6 OF THE CODE OF ORDINANCES TO REGULATE THE CONSTRUCTION OF RETAINING WALLS & OTHER EROSION PREVENTION STRUCTURES ALONG FALSE RIVER

Mr. Arthur Ewing reported on the introduction of a proposed ordinance amending Article III of Chapter 6 of the Code of Ordinances of the Parish of Pointe Coupee to regulate the construction of retaining walls and other erosion prevention structures along False River and to require permits. He reported the proposed amendments are being recommended by the False River Watershed Council.

Motion by Mr. Dukes and seconded by Mr. Watkins:

NOTICE OF INTRODUCTION OF ORDINANCE  
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a proposed ordinance to amend Article III of Chapter 6 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana, to regulate the construction of retaining walls and other erosion prevention structures along False River; to require permits in connection therewith, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, March 13, 2018 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

UPDATE ON FALSE RIVER

President Olinde reported the water level on False River is 16.3 ft., and one (1) gate is open.

RESOLUTIONS:

APPROVE INVOICES SUBMITTED BY PEC FOR THE ROAD REHABILITATION PROGRAM, LA HIGHWAY 978 GAS MAIN EXTENSION, FALSE RIVER ECOSYSTEM RESTORATION – PHASE II NORTH FLATS, PECAN ISLAND BRIDGE REPLACEMENT, AND INVOICES FROM PESI FOR HMGP MAJOR BROTHERS SUBDIVISION #3 & LOTTIE (HWY. 81) DRAINAGE IMPROVEMENTS PHASE I

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That an invoice in the amount of \$7,016.50 submitted by Eustis Engineering, LLC for the Road Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,443.45 (Pay Estimate No. 2) submitted by Bihm Construction Company, Inc. for the LA Highway 978 Gas Main Extension be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$1,140.00 submitted by Professional Engineering Consultants Corporation for the False River EcoSystem Restoration - Phase II

North Flats Improvements be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$5,460.50 submitted by Chustz Surveying, LLC for the Pecan Island Bridge Replacement be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$9,151.40 submitted by Patin Engineers & Surveyors, Inc. for the Hazard Mitigation Grant Program for the Major Brothers Subdivision No. 3 Drainage Improvements – Phase I be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$6,311.25 submitted by Patin Engineers & Surveyors, Inc. for the Hazard Mitigation Grant Program for the Lottie (Hwy. 81) Drainage Improvements – Phase I be approved for payment.

Unanimously carried.

ACCEPT GRANT FROM LA DOTD, SPN #H.013446, FOR TAXIWAY LIGHTING CIRCUIT & BATTERY REHABILITATION FOR \$60,000 FOR FR AIRPORT

Motion by Mr. Smith and seconded by Mr. Langlois:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD for the rehabilitation of the taxiway lighting circuits and replacement of solar battery components; and

WHEREAS, the stated project has been approved by Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the rehabilitation of the taxiway lighting circuits and replacement of solar battery components and reimburse the sponsor up to \$60,000.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mr. Kyle Olinde, President, to execute an Agreement for the project identified as SPN H.013446, more fully identified in the Agreement attached hereto, and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

Unanimously carried.

APPOINTMENT OF A MEMBER TO THE MOSQUITO ABATEMENT DISTRICT & TOURIST COMMISSION

Motion by Mr. Smith and seconded by Mr. Dukes:

RESOLVED, That Dr. Paul Rachal be reappointment to serve as a member of the Pointe Coupee Parish Mosquito Abatement District for a two-year term; and be it

RESOLVED further, that Mrs. Alfreda Williams be appointed to serve as a member of the Pointe Coupee Parish Tourist Commission for a three-year term.

Unanimously carried.

APPROVAL TO ADVERTISE FOR BIDS – CONDEMNATION OF ABANDONED BUILDINGS AT NEW ROADS BELONGING TO JOE L. BOLES

Motion by Mr. Hurst and seconded by Mr. Smith:

RESOLVED, That the Police Jury advertise for bids in the official journal and online with Central Bidding for the condemnation and demolition of the abandoned buildings located at the corner of Dolph & South Streets, 8677 Highland Street, and 8673 Highland Street at New Roads owned by Joe L. Boles.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN ACCESS & LAND USE AGREEMENT FOR FR ECOSYSTEM RESTORATION – PHASE II

Motion by Mr. Smith and seconded by Mr. Bazile:

RESOLVED, That Mr. Kyle Olinde be authorized to sign an Access and Land Use Agreement between the Police Jury and Mr. Guy Andrew Jarreau for the False River EcoSystem Restoration – Phase II Improvements.

Unanimously carried.

ACCEPT QUOTE TO REPLACE FORK ON BACKHOE BUCKET

Motion by Mr. Langlois and seconded by Mr. Watkins:

RESOLVED, That a quote submitted by Crawler Supply in the amount of \$1,415.77 to replace the fork on the backhoe bucket be accepted.

Unanimously carried.

CONSIDER AND TAKE ACTION ON COMMITTEE RECOMMENDATIONS:

FINANCE

Chairman Cox reported on a Finance Committee meeting held February 7, 2018. He presented the following recommendations/resolution for approval:

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That the proposal submitted by Kolder, Slaven & Company, LLC to conduct the 2017 annual audit of the Police Jury be accepted; and be it

RESOLVED further, That a notification letter be sent to Lionel Boudreaux Trucking, LLC explaining due to cost savings, at the end of the June 25, 2018 contract term, the Police Jury will not renew the Bulky Waste and White Goods Service Contract, will not advertise for this service and will begin to conduct their own Bulky Waste and White Goods service; and be it

RESOLVED further, That four (4) 4x4 Dodge Ram 2500 Crew Cabs trucks with pipe racks, spot lights and bar lights be purchased for the Public Works Department; and be it

RESOLVED further, That two (2) 4x4 Dodge Ram 2500 Crew Cabs trucks with pipe racks, spot lights and bar lights be purchased for the Public Utilities Department; and be it

RESOLVED further, That Mr. Kyle Olinde be authorized to sign all necessary documents for the purchase of the above vehicles; and be it

RESOLVED further, That a memo be sent to all employees advising of the payroll options; and be it

RESOLVED further, That Public Utilities Supervisor Terry Pascalin be reimbursed \$50 per month for the use of his personal cell phone; and be it

RESOLVED further, That a \$40 bounty be placed on beavers paid by the Police Jury with the following restrictions and provisions: 1) 10 beaver tail limit per trapper; 2) Proof of residency of trapper; 3) Provide location of trapping; 4) Beaver tails be brought to the Maintenance Facility for documentation; and 5) Animal Control Officer properly disposes of the tails; and be it

RESOLVED further, That the annual CPI adjustment of 1.2% per customer with Republic Services be approved and absorbed by the Police Jury

Juror Bazile asked the Jury to table the recommendations of the committee to discontinue the contract and current services of Lionel Boudreaux Trucking, LLC for the collections of white goods and bulky waste in the parish. He asked the Jury to continue with the current service through the end of 2018, and allow the new parish council to review this matter when they take office.

Chairman Cox gave a financial overview and presented a cost analysis of the Jury assuming the collection of white goods and bulky waste in the parish. He reported on purchasing the necessary equipment and using current personnel that will result in an annual savings of \$87,810.00. He reported the unanimous vote of the Finance Committee is to not renew the current contract and allow the Jury to perform this service, which will expire June 25, 2018.

President Olinde expressed his support of the cost analysis and savings presented by Chairman Cox, and recommendations of the Finance Committee for the Jury to collect bulky waste and whites in the parish.

Jurors Bueche and Jarreau voiced their concerns about discontinuing the current contract and have the Jury personnel perform this service. After further discussion, Juror Langlois suggested tabling the decision about the contract until their next meeting to allow Jurors to further review the cost analysis.

Substitute motion by Mr. Watkins and seconded by Mr. Bueche:

RESOLVED, That the proposal submitted by Kolder, Slaven & Company, LLC to conduct the 2017 annual audit of the Police Jury be accepted; and be it

RESOLVED further, That four (4) 4x4 Dodge Ram 2500 Crew Cabs trucks with pipe racks, spot lights and bar lights be purchased for the Public Works Department; and be it

RESOLVED further, That two (2) 4x4 Dodge Ram 2500 Crew Cabs trucks with pipe racks, spot lights and bar lights be purchased for the Public Utilities Department; and be it

RESOLVED further, That Mr. Kyle Olinde be authorized to sign all necessary documents for the purchase of the above vehicles; and be it

RESOLVED further, That a memo be sent to all employees advising of the payroll options; and be it

RESOLVED further, That Public Utilities Supervisor Terry Pascalin be reimbursed \$50 per month for the use of his personal cell phone; and be it

RESOLVED further, That a \$40 bounty be placed on beavers paid by the Police Jury with the following restrictions and provisions: 1) 10 beaver tail limit per trapper; 2) Proof of residency of trapper; 3) Provide location of trapping; 4) Beaver tails be brought to the Maintenance Facility for documentation; and 5) Animal Control Officer properly disposes of the tails; and be it

RESOLVED further, That the annual CPI adjustment of 1.2% per customer with Republic Services be approved and absorbed by the Police Jury.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Watkins, Taylor, Dukes, Bueche, Bazile, Hurst and Jarreau.

NAYS: Messrs. Langlois, Smith, Cox, Cline and Olinde.

ABSENT: None.

On a vote of 7-5, the motion carried.

PUBLIC UTILITIES

Chairman Cline reported on a Public Utilities Committee meeting held February 14, 2018. He presented the following recommendations/resolution for approval:

Motion by Mr. Cline and seconded by Mr. Bazile:

RESOLVED, That the gas meter deposit be increased to the amount of \$225.00; and be it

RESOLVED further, That any customer disconnected for non-payment will become a new customer and their meter deposit will increase to the \$225.00 meter deposit charge; and be it

RESOLVED further, That all gas tap fees installed in Point Prospect Subdivision by Gosserand Construction, LLC be reduced to \$340.00, and all gas meters be placed at the road.

Unanimously carried.

PLANNING

President Olinde reported on the Planning Commission meetings held February 15 & 23, 2018. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Smith and seconded by Mr. Dukes:

RESOLVED, That upon recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a map showing the subdivision of Tract 3 into Tract 3-A, Tract 3-B & Tract 3-C (Lot 7 of Oakland Plantation – Heirs of Leonce Dugas) located off of Oakland Road in Section 76, T5S & R10E at Lakeland for Randall K. Dugas be approved; and be it

RESOLVED further, That upon recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a map showing the subdivision of Tract B-3 of the George Patin Estate Property into Tract B-3-A and Tract B-3-B located off of LA Highway 413 in Section 29, T4S & R10E at Ventress for Dorsey Development Company, LLC be approved; and be it

RESOLVED further, That upon recommendation of the Pointe Coupee Parish Planning Commission, the hardship being the size of the property at 6595 Island Road, Jarreau for Ray Oubre, expenses incurred, no knowledge of ordinance and map showing survey & partition of said property prior to adoption of the ordinance, a 5' variance request be granted; and be it

RESOLVED further, That Mr. Kyle Olinde be authorized to execute the above plats for Randall K. Dugas, Dorsey Development Company, LLC and Ray Oubre.

Unanimously carried.

PERSONNEL

Chairman Dukes reported on a Personnel Committee meeting held February 22, 2018. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Dukes and seconded by Mr. Taylor:

RESOLVED, That Mr. Troy Jones be employed as a Laborer at Pay Grade 212, Step I at an annual salary of \$20,808.00; and be it

RESOLVED further, That Ms. Sharoneca Lockett be employed as Administrative Assistant at Pay Grade 205, Step I at an annual salary of \$24,355.00; and be it

RESOLVED further, That the Mr. Mark Bourgeois be promoted to Public Utilities Senior Clerk at Pay Grade 212, Step I at an annual salary of \$34,568.00.

Unanimously carried.

Motion by Mr. Bazile and seconded by Mr. Hurst, the meeting adjourned at 6:30 p.m.

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Gerrie P. Martin  
Secretary

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Kyle Olinde  
President